

**DECEMBER 14, 2021**

The Bastrop City Council met in a regular meeting on Tuesday, December 14, 2021, at 5:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder, Mayor Pro Tem Nelson and Council Members Jackson, Crouch, Rogers, and Peterson. Officers present were City Manager, Paul A. Hofmann; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

**CALL TO ORDER – EXECUTIVE SESSION**

Mayor Schroeder called the meeting to order at 5:30 p.m. with a quorum present.

**EXECUTIVE SESSION**

**The City Council met at 5:31 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 2A. City Council shall convene into closed executive session for a Legal Briefing by the City Attorney pursuant to Texas Government Code Sections 551.071 regarding Bastrop Code of Ordinances Article 1.15, the Code of Ethics.
- 2B. City Council shall convene into closed executive session for a Legal Briefing by the City Attorney pursuant to Texas Government Code Sections 551.071 Resolution No. R-2021-119 of the City Council of the City of Bastrop, authorizing the City Manager to execute necessary contractual documentation regarding collection, transportation, and treatment of material related to the Westside Wastewater Collection system.

**Mayor Schroeder recessed the Executive Session at 6:30 p.m.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

No action taken.

**CALL TO ORDER – REGULAR SESSION**

Mayor Schroeder called the Regular Council Meeting to order at 6:31 p.m.

**PLEDGE OF ALLEGIANCE**

Ella Griesenbeck and Isabella Molina-Conrardy, Bastrop Middle School Student Council

**INVOCATION**

Dr. Raymond Edge, Senior Pastor with First Baptist Church, gave the invocation.

**PRESENTATIONS**

- 7A. Mayor's Report
- 7B. Council Members' Report
- 7C. City Manager's Report
- 7D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing December as Fair Housing Month in the City of Bastrop, Texas. (Submitted by: Tracy Waldron, Chief Financial Officer)

**WORK SESSION/BRIEFINGS - NONE****STAFF AND BOARD REPORTS**

- 9A. Receive presentation of the Strategic Planning Calendar for Fiscal Year 2022-2023. (Submitted by: Tracy Waldron, Chief Financial Officer)  
**Presentation was made by Tracy Waldron, Chief Financial Officer.**
- 9B. Receive presentation on the unaudited Monthly Financial Report for the period ending September 30, 2021. (Submitted by: Tracy Waldron, Chief Financial Officer)  
**Presentation was made by Tracy Waldron, Chief Financial Officer.**
- 9C. Receive presentation on the unaudited Monthly Financial Report for the period ending October 31, 2021. (Submitted by: Tracy Waldron, Chief Financial Officer)  
**Presentation was made by Tracy Waldron, Chief Financial Officer.**

**CITIZEN COMMENTS**

**Roger Henderson  
706 MLK Dr.  
Bastrop, TX 78602**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 12M. Consider action to approve the first reading of Ordinance No. 2021-20 of the City Council of the City of Bastrop, Texas, designating and recognizing an area, that being approximately 546 acres located at 1240 Lover's Lane, in the extraterritorial jurisdiction of Bastrop, Texas, as a media production development zone; and authorizing the City Manager to execute all necessary documents; providing for a repealing clause and establishing an effective date; and move to include on the January 11, 2022, Consent Agenda for second reading. (Submitted by: Tracy Waldron, Chief Financial Officer)  
**Presentation was made by Tracy Waldron, Chief Financial Officer.**

**A motion was made by Council Member Peterson to approve the first reading of Ordinance No. 2021-20, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

- 12N. Consider action to approve the first reading of Ordinance No. 2021-19 of the City Council of the City of Bastrop, Texas nominating an area, that being approximately 546 acres located at 1240 Lovers Lane, in the extraterritorial jurisdiction of Bastrop Texas, for State of Texas designation as a media production development zone; and authorizing the City Manager to execute all necessary documents; providing for a repealing clause and establishing an effective date; and move to include on the January 11, 2022, Consent Agenda for second reading. (Submitted by: Tracy Waldron, Chief Financial Officer)  
**Presentation was made by Tracy Waldron, Chief Financial Officer.**

**A motion was made by Council Member Jackson to approve Ordinance No. 2021-19, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 12A. Consider action to approve Resolution No. R-2021-127 of the City of Bastrop, Texas extending the extraterritorial jurisdiction as requested by the property owner to include approximately 11 acres of State Highway 304 right-of-way and encompassing a 289.5 acre tract owned by the applicant attached as Exhibit A into the City of Bastrop's extraterritorial jurisdiction, more specifically Area A, as described in the Interlocal Agreement for Subdivision Plat Regulation in Bastrop County and the City of Bastrop's extraterritorial jurisdiction; providing for a repealing clause; and establishing an effective date. (Submitted by: Trey Job, Assistant City Manager)  
**Presentation was made by Trey Job, Assistant City Manager.**

**A motion was made by Council Member Rogers to approve Resolution No. R-2021-127, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

- 12B. Consider action to approve the second reading of Ordinance No. 2021-15 of the City Council of the City of Bastrop, Texas, rezoning 15.824 acres out of Farm Lot 37 East of Main Street, located at 1500 Farm Street, within the City Limits of Bastrop, Texas from P3 Neighborhood to P4 Mix; as shown in Exhibit A, including a severability clause; and establishing an effective date. (Submitted by: Jennifer C. Bills, Director of Planning & Development)  
**Presentation was made by Jennifer C. Bills, Director of Planning & Development.**

#### **SPEAKERS**

**Maryellen Arbuckle  
1502 Fayette St.  
Bastrop, TX  
713-516-8828**

**Susan Long  
1402 Hill St.  
Bastrop, TX  
512-321-2679**

**Clint Howard  
405 South Jackson  
Bastrop, TX  
512-332-6953**

**Gary Moss  
1706 Wilson Street  
1708 Wilson Street  
Bastrop, TX  
972-523-9727**

**Cheryl Wood  
1305 Hill Street  
Bastrop, TX  
512-923-3368**

**Rolin Cerna**

**1104 Hill Street  
Bastrop, TX  
512-308-7002**

**Pablo Cerna  
1104 Hill Street  
Bastrop, TX  
512-963-0919**

**Kevin Lippy Mawlby  
206 Jennifer Ln.  
Bastrop, TX  
512-574-6449**

**Lindy Larson  
1320 Farm Street  
Bastrop, TX  
432-770-5969**

**Nancy Wood  
906 Walnut Street  
Bastrop, TX  
512-629-6514**

**Daniel Smith  
1504 Cedar Street  
Bastrop, TX  
512-303-2945**

**Jerod Hruska  
1105 Buttonwood St.  
Bastrop, TX  
512-658-5975**

**Cristy Foreman  
1504 Farm Street  
Bastrop, TX  
512-296-9590**

**Sahila Casper  
703 Farm Street  
Bastrop, TX  
972-762-5988**

**Jolene Jaehne  
1500 Farm Street  
Bastrop, TX  
512-496-6776**

**Allison Bumsted  
1316 Farm Street  
Bastrop, TX  
512-903-9125**

**Cheryl Long  
1501 Church Street  
Bastrop, TX  
512-321-5472**

**Kay Rogers  
1010 Chestnut St  
Bastrop, TX  
512-924-5912**

**R Darren Kesselus  
705 Farm St.  
Bastrop, TX5  
512-680-4444**

**Nancy Huth  
1303 Cedar St  
Bastrop, TX  
512-303-1733**

**Vanessa Lindsey  
162 Lealand Ave  
Bastrop, TX**

**Tommy Claburne  
708 Walnut  
Bastrop, TX**

**A motion was made to deny Ordinance No. 2021-15 was made by Council Member Jackson, seconded by Council Member Rogers, motion was approved on a 5-0 vote.**

**Mayor Schroeder recessed the Council Meeting at 9:00 p.m.**

**Mayor Schroeder called the Council Meeting back to order at 9:06 p.m.**

- 12C. Consider action to approve Resolution No. R-2021-121 of the City Council of the City of Bastrop, Texas regarding the Bastrop Central Appraisal District (CAD) election voting for the 2022-2023 Board of Directors; establishing a repealing clause; and establishing an effective date. (Submitted by: Ann Franklin, City Secretary)  
**Presentation was made by Ann Franklin, City Secretary.**

**A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2021-121, with the votes as follows, seconded by Council Member Rogers, motion was approved on a 5-0 vote.**

<b>Acher, Bill</b>	<b>40</b>
<b>Glass, David</b>	<b>40</b>
<b>Hector, William (Bill)</b>	<b>40</b>
<b>Owens, Ellen</b>	<b>40</b>
<b>Redd, David</b>	<b>43</b>

- 12D. Consider action to approve Resolution No. R-2021-115 of the City Council of the City of Bastrop, Texas, calling for and establishing the procedures for a January 29, 2021, Special Election for Bastrop, Texas; and providing an effective date. (Submitted by: Ann Franklin, City Secretary)  
**Presentation was made by Ann Franklin, City Secretary.**

**A motion was made by Council Member Rogers to approve Resolution No. R-2021-115, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

#### **CONSENT AGENDA**

- 11H. Consider action to approve Resolution No. R-2021-124 of the City Council of the City of Bastrop, Texas amending a contract for Grant Administration and Environmental Services with Langford Community Management Services as it relates to the General Land Office Community Development Block Grant Mitigation Program contract number 22-085-059-D316, attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)  
**A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2021-124, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

#### **ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED**

- 12E. Consider action to approve Resolution No. R-2021-125 of the City Council of the City of Bastrop, Texas, approving a contract for election services between the Elections Administrator of Bastrop County and the City of Bastrop for the January 29, 2021, Special Election for Bastrop, Texas, attached as Exhibit A; authorizing the City Manager to execute all necessary documents; and providing an effective date. (Submitted by: Ann Franklin, City Secretary)  
**Presentation was made by Ann Franklin, City Secretary.**

**A motion was made by Council Member Jackson to approve Resolution No. R-2021-125, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

- 12F. Hold public hearing and consider action to approve on first and second readings Ordinance No. 2021-18, amending Ordinance No. 2015-14, Pecan Park Commercial Planned Development, for 66.494 acres of land out of the Nancy Blakey Survey, Abstract No. 98, located south of State Highway 71, east of Orchard Parkway, west of Hasler Boulevard, located within the City of Bastrop, as shown in Exhibit A, providing for findings of fact, adoption, repealer, severability, and enforcement; establishing an effective date; and proper notice and meeting. (Submitted by: Allison Land, Senior Planner)

**Presentation was made by Allison Land, Senior Planner.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Mayor Pro Tem Nelson to approve the first and second readings of Ordinance No. 2021-18, seconded by Council Member Rogers, motion was approved on a 5-0 vote.**

- 12G. Hold public hearing and consider action to approve the first reading of Ordinance No. 2021-17 adopting the 2022 Annual Schedule of Uniform Submittal Dates, per Bastrop Building Block (B<sup>3</sup>) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates for Site Plans and Place Type Zoning Changes, and Bastrop Building Block (B<sup>3</sup>) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, establishing a repealing clause, providing severability, and providing an effective date, and move to include on the January 11, 2022, Consent Agenda for second reading. (Submitted by: Allison Land, Senior Planner)

**Presentation was made by Allison Land, Senior Planner.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Rogers to approve the first reading of Ordinance No. 2021-17 and to include on the January 11, 2022, Consent Agenda for second reading, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

- 12H. Consider action to approve Resolution No. R-2021-122 of the City Council of the City of Bastrop, Texas, approving two professional engineering services contracts with Kimley-Horn and Associates, Inc. to the Agnes Street Extension project to a not to exceed total combined amount of five hundred thousand dollars (\$500,000); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management)

**Presentation was made by Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management.**

**A motion was made by Council Member Rogers to approve Resolution No. R-2021-122, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

- 12I. Consider action to approve the second reading of Resolution No. R-2021-108 of the City Council of the City of Bastrop, Texas, approving the expenditure of Bastrop Economic Development Corporation funds for an Infrastructure Project in an amount not to exceed One Million and 00/100 Dollars (\$1,000,000.00); repealing all resolutions in conflict; and providing an effective date. (Submitted by: Genora Young, BEDC Interim Executive Director)

**Presentation was made by Genora Young, BEDC Interim Executive Director.**

**A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2021-108, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 12J. Consider action to approve Resolution No. R-2021-123 of the City Council of the City of Bastrop, Texas, approving a professional engineering services contract with Kimley-Horn for the Business and Industrial Park Improvements project to a not to exceed amount of three hundred thousand dollars (\$300,000).; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management)

**Presentation was made by Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management.**

**A motion was made by Council Member Jackson to approve Resolution No. R-2021-123, seconded by Council Member Peterson, motion was approved on a 5-0 vote.**

- 12K. Consider action to approve the first reading of Resolution No. R-2021-112 of the City Council of the City of Bastrop, Texas, approving a Project with Coltzin, LLC, in the amount of Two Hundred Thirty-Three Thousand, Nine Hundred Thirty-Four Dollars and 62/100 (\$233,934.62) for the project; providing an effective date; and move to include on the January 11, 2022, Consent Agenda for second reading. (Submitted by: Genora Young, BEDC Interim Executive Director)

**Presentation was made by Genora Young, BEDC Interim Executive Director.**

**A motion was made by Mayor Pro Tem Nelson to approve the first reading of Resolution No. R-2021-112 and to include on the January 11, 2022, Consent Agenda for second reading, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

- 12L. Consider action to approve the first reading of Resolution No. R-2021-113 of the City Council of the City of Bastrop, Texas, approving a Project with TA Bastrop, LLC, in the amount of Three Hundred Thousand Dollars (\$300,000.00) for the project; providing an effective date; and move to include on the January 11, 2022, Consent Agenda for second reading. (Submitted by: Genora Young, BEDC Interim Executive Director)

**Presentation was made by Genora Young, BEDC Interim Executive Director.**

**A motion was made by Mayor Pro Tem Nelson to approve the first reading of Resolution No. R-2021-113 and to include on the January 11, 2022, Consent Agenda for second reading, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**



- 12P. Consider action to approve Resolution No. R-2021-128 of the City Council of the City of Bastrop, Texas authoring the City Manager to enter into a Memorandum of Agreement with Austin Community College to offer consulting or training courses at 1302 Chestnut Street, Bastrop Tx attached as Exhibit A; providing for a repealing clause; and establishing an effective date. (Submitted by: Trey Job, Assistant City Manager)

**Presentation was made by Paul Hofmann, City Manager.**

**A motion was made by Council Member Jackson to approve Resolution No. R-2021-128, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 12O. Consider action to approve the first reading of Ordinance No. 2021-21 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2022 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the January 11, 2022, City Council agenda for a second reading. (Submitted by: Tracy Waldron, Chief Financial Officer)

**Presentation was made by Tracy Waldron, Chief Financial Officer.**

**A motion was made by Council Member Rogers to approve The first reading of Ordinance No. 2021-21, and to include on the January 11, 2022, agenda for second reading, seconded by Council Member Jackson, motion was approved on a 5-0 vote.**

#### **CONSENT AGENDA CONTINUED**

**A motion was made by Council Member Peterson to approve Items 11A – 11G, 11I, and 11J as listed on the Consent Agenda after being read into the record by City Secretary, Ann Franklin. Seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 11A. Consider action to approve City Council minutes from the November 9, 2021, Regular meeting. (Submitted by: Ann Franklin, City Secretary)
- 11B. Consider action to approve Resolution No. R-2021-120 of the City Council of the City of Bastrop, Texas approving the 2022 Council Meeting Schedule, attached as Exhibit A; and providing an effective date. (Submitted by: Ann Franklin, City Secretary)
- 11C. Consider action to approve Resolution No. R-2021-114 of the City Council of the City of Bastrop, Texas rejecting all bids for the Maintenance, Mowing & Landscaping Services; repealing all resolutions in conflict; providing severability; and establishing an effective date. (Submitted by: Curtis Hancock, Director of Public Works)

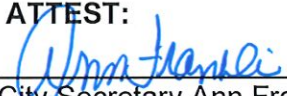
- 11D. Consider action to approve Resolution No. R-2021-110 of the City Council of the City of Bastrop, Texas, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the General Land Office Community Development Block Grant – Mitigation Program (CDBG-MIT) Contract Number 22-085-059-D316, as shown in Exhibit A; providing for a repealing clause; and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 11E. Consider action to approve Resolution R-2021-109 of the City Council of the City of Bastrop, Texas adopting various policies and procedures required in conformity with the Civil Rights Act, and the Fair Housing Act, as shown in Exhibit A, required under the Community Development Block Grant – Mitigation Program Contract number 22-085-059-D316 through the General Land Office; providing for a repealing clause and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 11F. Consider action to approve Resolution No. R-2021-118 of the City Council of the City of Bastrop, Texas, approving the Federal Grant Procurement Policy, attached as Exhibit A; providing for a repealing clause and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 11G. Consider action to approve Resolution No. R-2021-116 of the City Council of the City of Bastrop, Texas to ratify a contract for liquid waste hauling and disposal to Wastewater Transport Service, not to exceed Seventy-Five Thousand, Nine Hundred (\$75,900.00) as attached as Exhibit A; authorizing the City Manager to execute all necessary document; providing for a repealing clause; and establishing an effective date. (Submitted by: Curtis Hancock, Director of Public Works)
- 11I. Consider action to approve Resolution No. R-2021-126 of the City Council of the City of Bastrop, Texas establishing a policy on the creation of Municipal Utility Districts within the City of Bastrop Extraterritorial Jurisdiction and City Limits attached as Exhibit A; providing for a repealing clause; and establishing an effective date. (Submitted by: Trey Job, Assistant City Manager)
- 11J. Consider action to approve Resolution No. R-2021-117 of the City Council of the City of Bastrop, Texas, approving a professional services contract with Carollo Engineers, Inc. to provide the services of construction management and inspection in the amount of three hundred nineteen thousand dollars (\$319,000).; attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management)

**Adjourned at 10:08 p.m. without objection.**

**APPROVED:**

  
\_\_\_\_\_  
Mayor Connie B. Schroeder

**ATTEST:**

  
\_\_\_\_\_  
City Secretary Ann Franklin

**The Minutes were approved on January 11, 2022, by Council Member Jackson's motion, Mayor Pro Tem Nelson's second. The motion was approved on a 4-0 vote. Council Member Peterson was absent.**